

RICHMOND FARMERS AND MAKERS MARKET

INCIDENT REPORT FORM

Under the RF&MM Risk Management Plan, all stallholders are required to report any serious injuries or dangerous occurrences relating to their business that might occur on market day.

A Serious injury is defined as being:

- the death of a person; or
- a person requiring medical treatment within 48 hours of exposure to a substance; or
- a person requiring immediate treatment as an in-patient in a hospital;
- a person requiring immediate medical treatment for
 - The amputation of any part of his or her body
 - A serious head injury
 - A serious eye injury
 - The separation of his or her skin from an underlying tissue (such as de-gloving or scalping)
 - Electric shock
 - A spinal injury
 - The loss of bodily function;
 - Serious lacerations;
 - any other injury to a person or other consequences prescribed by the regulations

A Dangerous Occurrence is defined as being one of the following:

- the collapse, overturning, failure or malfunction of, or damage to any plant or equipment ; or
- the collapse or failure of any excavation; or
- the collapse or partial collapse of any part of a building or structure; or
- an implosion, explosion or fire; or
- the escape, spillage or leakage of any plant or equipment, substance or object; or
- the fall or release from a height of any plant or equipment, substance or object

Name of Stallholder and contact details	
Type of business	
Date and Time of Occurrence	
Place where the incident occurred	
Name of any injured people	
Details of the injury or Dangerous Occurrence and a brief description of what occurred.	
Whether police, ambulance or other emergency service attended the incident	
Market Management Notified	

