

# RICHMOND FARMERS AND MAKERS MARKET

## Expression of Interest to Trade in

### READY-TO-EAT PRODUCE

Please complete this form to register your interest for a site at the Richmond Farmer's and Maker's Market. Applications must be received by 10am on the Wednesday before the market you wish to attend. You can also download this form from [www.richmondvillagemarket.com.au](http://www.richmondvillagemarket.com.au) or fill in an online version (as we get them up on the site)

Nominated Representative: ..... Position Held: .....

Business Trading Name: ..... ABN/ACN.....

Postal Address: .....

Email: ..... Website: .....

Landline: ..... Mobile:.....

Please note that the supplied website and email address will be used for inclusion on the Richmond Village website ([www.richmondvillage.com.au](http://www.richmondvillage.com.au)) and other market promotional materials as your contact point for external customers (unless otherwise stated).

What is your product/activity?.....

Please describe your business in 250 words or less – this information will be used on the website for promotion of your business

Please insert a high resolution image of your stall, produce or logo that can be used in promotional advertising (optional)

In what Tasmanian region are your products grown/produced .....

Property Name (if different from business name): .....

Street address of property where produce is grown: .....

Names of people who will operate your stall at the Richmond Farmers & Growers Market:.....

Note: For promotional purposes it would be preferable to have the grower/producer present at the market.

The market operates every Saturday, all year. Please tell us which dates you are available or fill in the table below.



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**Anticipated trading dates at the Richmond Farmers & Growers Market 2015** (please circle or highlight)

Summer 2015	10 Jan	17 Jan	24 Jan	31 Jan	7 Feb	14 Feb	21 Feb	28 Feb					
Autumn 2015	7 Mar	14 Mar	21 Mar	28 Mar	4 Apr	11 Apr	18 Apr	25 Apr	2 May	9 May	16 May	23 May	30 May
Winter 2015	6 Jun	13 Jun	20 Jun	27 Jun	4 Jul	11 Jul	18 Jul	25 Jul	1 Aug	8 Aug	15 Aug	22 Aug	29 Aug
Spring 2015	5 Sep	12 Sep	19 Sep	26 Sep	3 Oct	10 Oct	17 Oct	24 Oct	31 Oct	7 Nov	14 Nov	21 Nov	28 Nov

## PRODUCE INFORMATION:

Please provide a detailed description of the product(s) you wish to sell. Do highlight what is special or unique.

Product Description	Key Ingredients	Nominate a percentage of where key ingredients are sourced		
		Tasmania	Interstate	Overseas

**Certified Organic / Certified Biodynamic / Spray Free with verification** (please circle/highlight all that apply to your products)

## SITE REQUIREMENTS AND FEES:

I wish to be inside or outside (please indicate) ..... Note: any stalls with cooking facilities must be outside.

I have a food van                    yes/no                    space required (approx. size in metres) .....

I need a space for a single 3x3 gazebo                    yes/no

I need a space for 2 gazebos – 3x3m                    yes/no

I need a space for a standard 180cm trestle table                    yes/no

I need to hire a table (\$5 each, limited tables available, first in basis)                    yes/no                    how many?

I need to hire a chair (\$3 each, limited chairs available, first in basis)                    yes/no                    how many?

I need to be near a power point                    yes/no                    10amp/15amp (please circle as appropriate)

If cooking, I will have an approved appropriate fire extinguisher and a fire blanket                    yes/no

I want to hold a    regular stall                    casual stall                    or put items on the community table (please indicate)



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Please provide a brief description of your proposed stall including marquee specifications (size, brand, weight, etc). You are encouraged to attach sketches and/or photographs.

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**ELECTRICAL REQUIREMENTS:** Powered sites are limited. Please list electrical equipment you intend to use at the market and wattage of each appliance. All leads and electrical equipment are to be tagged and tested annually with the stallholders name on each item before installation on site.

Equipment Description	Total Wattage	Date tagged and tested

## STALL FEES

Size	Fee (weekly) GST inclusive
Standard 3m x 3m site (Estab. Business with ABN)	\$50.00
Standard 3m x 3m site	\$30.00
Standard 3m x 3m site shared by two producers	\$40.00
Extra for powered site	\$10.00

*The above rates are negotiable during the start-up phase of the market, particularly for non-established or small-scale producers. Please discuss this with market management.*

Regular stall holders pay an annual market membership of \$30. Please read more about this and the stall types on our website [www.richmondvillagemarket.com.au](http://www.richmondvillagemarket.com.au)

This is an expression of interest only. It does not guarantee that you will be offered a site or that you must accept a site offered to you.

If your EOI is approved, you will be contacted within 7 days with further information on 'what to do next'. If you have not heard anything please contact us in case we did not receive your application.

It is a legal requirement that stall holders must provide a copy of a current product and public liability insurance Certificate of Currency (minimum \$10 million). Please contact us if you do not have insurance and wish to be a casual stall holder, or visit [www.netinsure.com.au](http://www.netinsure.com.au). We advise waiting to hear from us before paying for insurances or applying for permits if you do not already have them.

Food and Produce sellers also need a current Clarence City Council Temporary Food Permit or Notification (available on Council website at [www.ccc.tas.gov.au](http://www.ccc.tas.gov.au)) . Please contact the council to discuss your needs.

Richmond & Coal Valley Promotions Inc. reserves the right to decline this expression of interest and/or not accept any products/activities for sale at the market.

I accept these terms and conditions                      yes/no

Signature of Applicant: ..... Date: .....

Name: ..... Business Name: .....

**Return form via email to [richmondvillagemarket@gmail.com](mailto:richmondvillagemarket@gmail.com) or mail to the address below:**

Post: PO Box 119, RICHMOND 7025

Online: [www.richmondvillagemarket.com.au](http://www.richmondvillagemarket.com.au)



Richmond & Coal River Valley Promotions Inc  
PO Box 119 Richmond, Tasmania 7025